

Report of:	Meeting	Date
The prospective Leader of the Council (Councillor Henderson) and the Chief Executive (Garry Payne)	Annual Council	16 May 2019

### Appointments to Outside Bodies

#### 1. Purpose of report

- 1.1 To enable representatives to be appointed to outside bodies for the period until the next elections in May 2023.

#### 2. Outcomes

- 2.1 Effective involvement and communication with various organisations which operate in the Borough and impact on the wellbeing of residents.

#### 3. Recommendation

- 3.1 That nominees, to be submitted separately prior to the meeting, be appointed as the Council's representatives on the organisations listed in column A of Appendix 1 for the period until the next elections in May 2023.

#### 4. Background

- 4.1 An updated list of the other bodies to which the Council is invited to make appointments is attached as Appendix 1. Current representatives are shown in column B, and the number of representatives to be appointed is shown in column C. An updated version of Appendix 1, listing the nominations received from the Party Groups will be published on the Council's website and circulated to Councillors prior to the Annual Meeting. A note setting out principles used to guide the nomination process is attached as Appendix 2.
- 4.2 Representatives will remain in place until the next Council elections in May 2023, unless he or she resigns, the organisation no longer requires a representative or a vacancy otherwise occurs.

## 5. Key issues and proposals

**5.1** The following organisations are not included in the list of Council appointments, because the Council is routinely represented on them either by the Leader of the Council or another Cabinet member as part of their executive functions:

- Lancashire Leaders Group (The Leader of the Council)
- Lancashire Economic Partnership Forum ( )
- Lancashire Waste Partnership ( )
- The LGA Coastal Issues Special Interest Group ( )
- The Blackpool, Fylde and Wyre Economic Prosperity Board (The Leader of the Council and the Chief Executive)
- The Fylde and Wyre Health and Wellbeing Partnership (the Leisure, Health and Wellbeing Portfolio Holder)

<b>Financial and legal implications</b>	
Finance	The costs of any approved travelling expenses payable to representatives appointed by the Council will be met from within existing budgets.
Legal	The proposed appointments comply with legal requirements.

### Other risks/implications: checklist

If there are significant implications arising from this report on any issues marked with a ✓ below, the report author will have consulted with the appropriate specialist officers on those implications and addressed them in the body of the report. There are no significant implications arising directly from this report, for those issues marked with a x.

<b>risks/implications</b>	<b>✓ / x</b>
community safety	x
equality and diversity	x
sustainability	x
health and safety	x

<b>risks/implications</b>	<b>✓ / x</b>
asset management	x
climate change	x
ICT	x
data protection	x

### Processing Personal Data

In addition to considering data protection along with the other risks/ implications, the report author will need to decide if a 'privacy impact assessment (PIA)' is also required. If the decision(s) recommended in this report will result in the collection and processing of personal data for the first time (i.e. purchase of a new system, a new working arrangement with a third party) a PIA will need to have been completed and signed off by Data Protection Officer before the decision is taken in compliance with the Data Protection Act 2018.

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<b>List of background papers:</b>		
name of document	date	where available for inspection
None	-	-

### **List of appendices**

Appendix 1 Nominations for appointments to outside bodies.

Appendix 2 Principles for nominating persons to be appointed to serve on outside bodies.

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**APPENDIX 1****Nominations for Appointments to Other Bodies**

<b>A</b> <b>Body/Organisation</b>	<b>B</b> <b>Previous Representatives</b>	<b>C</b> <b>No. of reps required</b>	<b>D</b> <b>Nominations Received (to be submitted separately)</b>
1. Baines Charity (Carleton Branch)	Councillor Ingham	1	Councillor Ingham
2. Baines Charity (Hardhorn Branch)	Councillor B Birch	1	Councillor B Birch
3. Baines Charity (Poulton Branch)	Councillors C Birch, Bowen and Ms Walthew	3	Councillor C Birch Councillor L Bowen Ms Walthew
4. Baines Charity (Thomton Branch)	Councillor Ingham	1	Councillor Minto
5. Blackpool, Wyre and Fylde Council for Voluntary Service (Board of Trustees)	Councillor A Turner	1	Councillor Ballard
6. Fielden Fleetwood Charity	Councillor M Anderton (Trustee) (Other Trustees: Mr. Lund, Mr. O'Neill, Miss E Anderton and R Newson)	1	Councillor George
7. Fleetwood Neighbourhood Watch Association	Councillor Shewan	1	Councillor Armstrong
8. Fylde Coast YMCA Leisure Management Partnership Group	Councillors Bowen, Kay, Smith and S Turner.	4	Councillor Bowen Councillor Cartridge Councillor S Turner Councillor Smith
9. Fylde, Lancaster and Wyre District Children's Partnership Board	Councillor Kay	1	Councillor Kay

<b>A Body/Organisation</b>	<b>B Previous Representatives</b>	<b>C No. of reps required</b>	<b>D Nominations Received</b>
10. Forest of Bowland (AONB) Advisory Committee	Councillor Wilson	1	Councillor Ibison
11. Garstang Millennium Green Trust	Councillor Lady Atkins	1	Councillor Lady D Atkins
12. Garstang Sports and Social Club	Councillor Balmain	1	Councillor S Turner
13. Garstang Town Trust	Councillors Lady Atkins and Balmain	2	Councillor Lady D Atkins Councillor Leech
14. Joint Lancashire Health Scrutiny Committee	Cllr Robinson (representing both Wyre and Fylde BC's)	1 (shared with Fylde BC)	Councillor Robinson
15. Lancashire County Council –Health Scrutiny Committee	Councillor Robinson	1	Councillor Robinson
16. Lancashire Network of Armed Services Champions	Terry Rogers	1	Councillor Kay
17. Lancashire West Citizens Advice Bureaux		1	Councillor P Ellison
18. Local Government Association	Councillor Henderson Councillor A Vincent Councillors Berry and a Labour representative	3*	Councillor Henderson Councillor Sir R Atkins Councillor Fail
19. N-Vision	Councillor Hodgkinson	1	Councillor Henderson

(\* Reduced from 4 LGA Urban and Rural Commissions previously referred to have been abolished).

<b>A Body/Organisation</b>	<b>B Previous Representatives</b>	<b>C No. of reps required</b>	<b>D Nominations Received</b>
20. North West Design and Heritage Member Champions Network	Councillor Greenhough	1	Councillor E Ellison
21. North West of England and Isle of Man Reserve Forces and Cadet Association	Terry Rogers	1	Councillor Kay
22. North West Local Authorities, Employers' Organisation	Councillor Lynn Walmsley	1	Councillor L Walmsley
23. Poulton Partnership	Councillor B Birch, (Councillor Henderson also attends)	1	Councillor McKay
24. Poulton, Thornton-Cleveleys Neighbourhood Watch Association	Councillor McKay	1	Councillor McKay
25. Preesall and Knott End Youth and Community Association	Councillors Moon and V. Taylor	2	Councillor Moon Councillor Cropper
26. Thornton Baines' Endowed School, Board of Trustees	Councillors Jones and Matthew Vincent and County Councillor J Shedwick.	2	Councillor Minto Councillor Matthew Vincent
27. Volunteer Centre Blackpool, Wyre and Fylde.	Councillor Ormrod	1	Councillor Orme
28. Wyre Borough Council/ Regenda Partnership Group	Councillors Balmain, Bowen, and Beavers	3	Councillor Bowen To be advised Councillor Beavers

**Principles for nominating persons to be appointed to serve on outside bodies**

**1. Introduction**

- 1.1** The purpose of these principles is to formulate a basis for the selection of persons (“representatives”) to serve on Outside Bodies where the Council has the right, power or duty to nominate or appoint such a person.
- 1.2** The procedure aims, in appropriate cases, to reflect the outcome of the Borough Elections in selecting representatives.
- 1.3** The principles set out below will cover most situations. However, it is not intended that they must be followed to the exclusion of alternative arrangements agreed between two or more Groups.
- 1.4** The procedure is intended to provide a means of obtaining nominations for selection. It is not intended that this procedure will replace the formal nomination or appointment of representatives by the Council. It will be for the Council to determine who shall be selected and in accordance with the Council’s normal procedures; other names may be put forward for consideration at the relevant meeting.

**2. Outside Bodies Whose Activities Relate to the Whole, or Substantially the Whole, of the Borough**

- 2.1** Some Bodies’ activities cover the whole of the Borough, or substantially the whole of it.
- 2.2** In the case of this category of body, if the Council nominates or appoints only one or two representatives, that representative/those representatives shall be selected on the nomination of the majority Group.
- 2.3** If the Council is to nominate more than two representatives, the representatives shall be selected on a basis which reflects the political composition of the Council as a whole.

**3. Outside Bodies Whose Activities Relate to Only Part of the Borough**

- 3.1** Some Bodies’ activities relate only to a specified part of the Borough.
- 3.2** In the case of these Bodies, the Council will seek to reflect, to some extent, the local situation by determining which Group will nominate representatives for selection by the Council. The approach will be to determine, in each case, the area of benefit or activity of the body and to relate that, as nearly as may be, to the electoral Wards of the Council. If the boundaries of a Body do not coincide with those of a Ward, or combination of Wards, the boundaries of that Body shall, for this purpose

only, be deemed to include the whole of any Ward which includes any part of the area of the Body.

- 3.3 In each case, having decided, on the above basis, which wards relate to a particular Body, it will be ascertained how many Councillors in each Group represent the area of the Body.
- 3.4 Where the area of the Body is represented by Councillors of only one Group, that Group shall nominate the representative(s) for selection by the Council.
- 3.5 Where the area of the Body is represented by Councillors of more than one Group, if there is **only one representative to be selected** and at least one of the Councillors for the area is a member of the majority Group, the representative shall be selected on the nomination of the majority Group.
- 3.6 Where the area of the Body is represented by Councillors of more than one Group, if there is **more than one representative to be selected** and at least one of the Councillors for the area is a member of the majority Group, at least one of the representatives shall be selected on the nomination of the majority Group. The remaining representative(s) shall be selected on a basis which reflects the relative strength of the political Groups in the area.
- 3.7 Where the area of the Body is represented by Councillors of more than one Group (but not including the majority Group) and only one representative is to be selected, the representative shall be selected on the nomination of the Group, which has the greater number of Councillors in the area. In the event of equality between Groups, the Leaders of the Groups concerned should seek to agree on a nomination.
- 3.8 Where the area of the Body is represented by Councillors of more than one Group (but not including the Majority Group) and more than one representative is to be selected, the representatives shall be selected on a basis which reflects the relative strength of the political Groups in the area.